FaxTo: Customer Service Center of Tokyo Metropolitan Government Bureau of Waterworks (Fax No.: 03-5790-0572)

Contact us at least 3 day before ending the water service (excluding Sundays and Holidays)

Request to End Water Service Form

To Director of Tokyo Metropolitan Government Bureau of Waterworks

Notification Date:	(Year/Month/Day)

I request to end the water service as follows;

Complete inside the thick frame. (Note) Check an applicable square mark (✓in ☐).

Water Service Location	Address Building Name/Room Number: Phone Number: ( )
Customer Name (Water Service Contractor Name)	Mr./Ms:
Ending Date	Year/Month/Day: Customer Account Number
Payment Method	☐ Automatic Account Transfer ☐ By Bill ☐ By Credit Card ☐ Pay off on site (Year/Month/Day AM/PM;)
Relocation Destination	Address 〒 − Prefecture/ City/ County/ Town/ Street/ Building Name/Room Number : Recipient: Relocation Phone Number ( )
Billing Address or Destination Address for Automatic-Account-Transferred Notification	☐ Same as the location of the relocation destination ☐ Same as the location of the used water service ↓ Complete the following if the address is different from that of the relocation or the used location 〒 − Prefecture/ City/ County/ Town/ Street/ Building Name/Room Number: Recipient: Billing Phone Number ( )
Subscriber	☐ Water service contractor himself/herself ↓ Other than the subscriber himself/herself, please complete the following. Subscriber name: Mr./Ms ☐Family ☐Management company ***Contact phone number:*** ( ) ☐Other( )

For Tokyo Metropolitan Government Bureau of Waterworks use only

Reception date	(Year/Month/Day)	Receptionist name	Input date	(Year/Month/Day)	Person in charge of input	Reception number	